Abbeydore & Bacton Group Parish Council

9th May 2023

Councillor,

You are summoned to the Annual Meeting No ABPC/MW/119 of the Group Parish Council, which will be held in Abbeydore Village Hall on Tuesday 16th May 2023
Meeting to commence at 7.10pm and be concluded by 9.30pm

Agenda

1.0 Election of Chairman & Vice-Chairman

2.0 Apologies for Absence
To receive any apologies of absence

3.0 Declarations of Interest & Dispensations
To receive any declarations of interest in agenda items or written applications for dispensation

4.0 To Receive, Approve and Sign as a true record
The Minutes of meeting No ABPC/MW/118 of 7th March 2023…….……**emailed / *attached***

5.0 Financial Report
5.1 Clerk to present end of year Accounts for Ratification…….....**emailed / *attached***
5.1i Chairman & Clerk to Sign AGAR 2022-2023 Part 2 Exemption Certificate
5.2 Parish Council to approve Annual Governance Statement
5.3 Chairman & Clerk to sign Annual Accounting Statements 2022 / 2023
5.4 Confirmation of Invoices for Payment / Receipts / Bank Balances
5.4i Approval to purchase Filing Cabinet at Abbeydore Village Hall (already approved by Hall Committee)
5.5 Consider Internal Auditors Report 2022-2023 and agree any required action
5.6 To consider Appointment of Mrs J M Watson as Internal Auditor & Scope of Audit 2023-2024
5.7 To update Lloyds Bank Mandate if required
5.8 Parish Council Insurance review for 2023-2024
5.9 Pensions Regulator Letter

6.0 Election of Delegates & Reports
To nominate Delegates to:- **Abbeydore Village Hall** Committee **Bacton Village Hall** Committee
The **William Hoskins Charity**

7.0 Parish Council Co-options
To consider any qualifying applications for **Co-Option to Abbeydore Parish** **emailed / *attached***

8.0 Policy Reviews
8.1 To formally adopt 2023 version Parish Council's Standing Orders **emailed / *attached***
8.2 To formally adopt 2023 version Parish Council's Financial Regulations **emailed / *attached***
8.3 To formally adopt 2023 version Parish Council Transparency Code **emailed / *attached***
8.4 To formally adopt 2020 version of the model Code of Conduct **emailed / *attached***
8.5 To review and update as required Parish Council Asset Register **emailed / *attached***
8.6 To confirm Public Communication Strategy Policy **emailed / *attached***

9.0 Parish Lengthsman Grant & Specific Works Programme
9.1 Confirmation of Lengthsman Grant Application for 2023-2024
9.2 To agree Specific Lengthsman Programme of works
9.3 Email from Balfour Beatty reference Verge Cutting

10.0 To Receive Reports
10.1 Broadband update **10.2** Golden Valley Action Group update
10.3 Missing Bacton Post Box

11.0 Information Sheet (Not covered by an agenda item and (**for information only**) **emailed / *attached***

12.0 Roads and Footpaths
12.1 Update on HGV Sign
12.2 To receive **new** information on any Parish Highway & Public Footpath Issues

13.0 Agenda of Next Meeting
To receive requests for items to be on the Agenda of the next meeting

14.0 Date, Time and Venue of Next Meeting
Abbeydore Village Hall Tuesday 4th July 2023 7.00pm

M Walker

Malcolm Walker
Clerk to Abbeydore & Bacton Group Parish Council
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